



# ENGADINE WEST PUBLIC SCHOOL

4 Buckle Avenue, Engadine NSW 2233  
Email: [engadinew-p.school@det.nsw.edu.au](mailto:engadinew-p.school@det.nsw.edu.au)

Phone: (02) 9520 8134  
Fax: (02) 9520 5314

19 February 2014

Dear Parent/ Caregiver,

I am seeking your permission to allow the school/Department of Education and Communities to publish and/or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child's name and class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child's information may be published or disclosed include but are not limited to:

- Public websites of the Department of Education and Communities including the school website, the Department of Education and Communities intranet (staff only), blogs and wikis
- Department of Education and Communities publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter
- Local and metropolitan newspapers and magazines and other media outlets

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

Also, from time to time there are other activities at school that involve parental permission. To streamline that process we have compiled a range of these into the one permission note. This includes;

- **permission to publish photos of your child on the internet, school website, local newspaper or media**
- **using PCs and the internet at school**
- **participating in child protection lessons**
- **watching appropriate PG rated movies at school**
- **participating in school religious education**

Please also be reminded that;

1. **if your child has a medical emergency plan then it needs to be reviewed annually by your medical practitioner and a copy needs to be provided to the school.**
2. **you need to keep your contact details up to date**

Please complete the attached permission form and return to the school by **Friday 7 March.**

Yours sincerely

**Ross Edwards**  
Deputy Principal

**Garry Royston**  
Principal

**Please complete ONE form per child enrolled at Engadine West Public School and return to class teacher by 7 March.**

**1. Permission to Publish**

I have read the permission to publish explanation above:

*Cross the appropriate box*

☐ I give permission

☐ I do not give permission

**2. Permission to use PCs and the internet at school**

I understand that my child will be using PCs and the internet at school:

*Cross the appropriate box*

☐ I give permission

☐ I do not give permission

**3. Permission to Participate In Child Protection Lessons**

I understand that my child will be participating in child protection lessons:

*Cross the appropriate box*

☐ I give permission

☐ I do not give permission

For more information, see:

<http://www.curriculumsupport.education.nsw.gov.au/primary/pdhpe/safe/cpe.htm>

**4. Permission to Participate In Scripture Lessons**

I give permission for my child to participate in the following denomination Scripture or non-Scripture:

*Cross the appropriate box*

☐ Protestant/Anglican

☐ Catholic

☐ Baha'i

☐ Non Scripture

**5. Permission to Watch 'PG' Rated Movies**

I understand that my child from time to time will be watching appropriate PG rated movies at school as part of their studies

*Cross the appropriate box*

☐ I give permission

☐ I do not give permission

**This signed permission remains effective until I advise the school otherwise.**

**Child's name:** ..... **Class:** .....

Parent/carer's/caregiver's name (please print): .....

Parent/carer's/caregiver's signature: .....

**Contact details that need updating**

Phone.....

Address.....

Email.....

Date: .....